



Position Announcement

Job Title:	Teaching Artist
Reports to:	Community Education Director
Classification:	Full-time, exempt
Hours:	40-hour M-F work week, with some evenings/weekends required
Salary:	Commensurate with experience, plus benefits (paid vacation, sick days, health, dental, flex spending, life/disability insurance, 403B)
Start Date:	July 1, 2012

JOB SUMMARY:

The Teaching Artist has two primary responsibilities, 1) to conduct in-school residencies in and around Minnesota. Residency work will consist of introducing elementary and secondary students to the art form, preparing student to see a live performances, conducting master classes and individual voice lessons, performing for and with school groups, and other related activities. Typical residencies involve collaboration between the Teaching Artist and classroom teachers.

Responsibilities will involve coordinating schedules with schools and additional Teaching Artists, preparing lesson plans and activities on opera for various subject areas, and 2) to provide additional artistic and administrative support for “in-house” education programing, such as Summer Opera Camp (June) and Project Opera (Sept – April). Duties will range from leading vocal master classes, individual voice lessons, technical and stage management support for productions and other various administrative duties.

MINIMUM QUALIFICATIONS:

- Extensive professional operatic performance experience
- Extensive background in musical, vocal and theatrical pedagogy
- Bachelor's degree required, advanced degree preferred
- Ability to work some nights and weekends required
- Must have own vehicle
- Computer experience/aptitude required; knowledge of Microsoft Office Suite helpful
- Exemplary written and verbal communications skills
- Ability to prioritize and multi-task
- Ability to work well with others
- Ability to work accurately and with attention to detail

SUMMARY OF ESSENTIAL JOB FUNCTIONS:

- * Develop, coordinate, and schedule in-school outreach events and residencies
 - * Identify and cultivate new schools/teachers for future in-school residencies
 - * Serve as the primary Opera artist for in-school outreach events and residencies
 - * Design residencies based on the bel canto philosophy of Minnesota Opera
 - * Identify talented youth for other Education programs
 - * Conduct residencies in a professional manner that reflects the professional standard of Minnesota Opera
 - * Provide artistic and administrative assistance with other Education Department programs, such as Student Matinees, Opera Academy, Project Opera, Summer Opera Camp, Day at the Opera, Apprentice program and Adult Education classes.
 - * Keep a regular schedule of office hours
 - * Receive vocal coaching/assistance from the Artistic Staff as deemed feasible
 - * Perform other duties as assigned by the Community Education Director
 - * Report to and working in collaboration with the Community Education Director
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Closing date: until position is filled

To apply:

Applicants should send a letter of intent and resume to:

Jamie Andrews
Minnesota Opera
620 N 1st St
Minneapolis, MN 55401

or via email to Andrews@mnopera.org

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