# APPLICANT DATA RECORD

All decisions regarding terms and conditions of employment are conducted without regard to race, creed, color, national origin, sex, age, disability, marital status, sexual orientation, ancestry, religion, or any other basis protected by federal , state or local law. We comply with government regulations, including affirmative action responsibilities, where they apply.

Solely to help us comply with governmental recordkeeping, reporting and other legal requirements, we request that you please fill out the Applicant Data Record. This data is for periodic government reporting and will be kept in a Confidential File, separate from your résumé and any other materials associated with your application for employment. We appreciate your cooperation with our request. **YOUR COOPERATION IS VOLUNTARY.**

*Please print:*
Position applied for: _____Date:_____

Applicant Name: _____
Last First MI

Address: _____
Street City State Zip

**Referral source (please check one):**

____ Advertisement- if checked, which one? _____

____Friend

____Relative- If checked, name of relative _____

____Employment Agency- If checked, which one? _____

**CONFIDENTIAL INFORMATION**
**VOLUNTARY SURVEY**

Various government agencies request statistical information regarding our hiring practices. Your cooperation in completing this form is completely voluntary. Any information gathered is strictly confidential and will not subject you to coercion or intimidation relating to your status. Failure to provide this information will not adversely affect your application. Thanks you for your cooperation.

Check one: ___Male ___Female

Check one of the following Race/Ethnic groups:

___White ___Black ___Hispanic

___American Indian/Alaskan native ___Asian/Pacific Islander

**___VETERAN STATUS**
A= Vietnam Era Veteran
B= Special Disabled Veteran
C= Other Eligible Veteran
N/A= Not applicable

**___Individual with Disability?**
(If yes, please check line)